

FORD MOTOR COMPANY ARCHIVES

ACCESSION NO. 714

INTERNATIONAL DIVISION

INVENTORY OF CONTENTS

BOX NUMBER

MANUFACTURING AND ASSEMBLY DEPT. (F. J. Cort files)

(Original folders, headings and filing sequence retained throughout)

INVENTORY		
Folder #		
C-1	Office layout, including furniture and equipment inventory data, etc., blueprints, etc. 1948	1.
C-2	Budget - 1948	
C-3	Buyers List - Prod. 1945	
C-4	Buyers List - Non-Prod. 1945-46	
C-5	Confidential file 1948 - includes official production programs, body schedules, official prod. program distribution between domestic and export schedules, Canadian motor vehicle exports by countries and from plants in U.S.; production records (domestic); body type schedules 1948-1949.	
C-5a	Credits - 1948	
C-6	Departmental Communications - General 1947-1948	
C-7	Dept. Comm. - Beadle 1948 (Empty)	
C-8	Dept. Comm. - Brachman 1948 including comparison of estimated and actual production data by foreign branches	2
C-9	Dept. Comm. - Bushman 1948	
C-9a	Application for export license 1948	
C-10	Dept. Communications - Cline 1948 (Empty)	
C-11	Dept. Communications - Gurry 1948	
C-12	Dept. Communications - Dillingham 1947-1948 includes foreign branch purchasing	
C-13	Dept. Communications - Fuller 1948	
C-14	Dept. Communications - Germain 1947-1948	
C-15	Dept. Communications - Loughran 1948 re Intra-Company price adjustment	
C-16	Dept. Communications - McCleary 1948 re import and exchange data	
C-17	Dept. Communications - Palumbo 1948 re Accounting	

- C-18 Dept. Communications - Roberge 1948 2 cont.
re overtime charges, Edgewater operations,
price computations, personnel count,
special order procedures, etc.
- C-19 Dept. Communications - Runciman 1948
re labor standards, operation flow for
production depts.
- C-20 Expenditure Authorizations 1947-1948
includes Buenos Aires, Santiago & Sao Paulo
branches.
- C-21 Exchange rates & restrictions 1948
- C-22 Foreign exchange rates 1948
- C-23 French Supply Council 1948
- C-24 French vehicle spec. Sources of supply & territory
- C-25 General Correspondence 1947-48
includes personnel directory for Parts &
Accessories - Merchandising Div. Mfg. and
assembly special bulletins which highlight
status & developments in various departments
as weekly bulletins. October & Nov 1948
- C-26 International sidelights
- C-27 Job Analysis re additions & revisions of position
specifications 1948
- C-28 Job Evaluation (Empty)
- C-29 Missing
- C-30 Manager's quarterly report (empty)
-
- C-31 Management Meetings 1948 3
- C-32 General letters ()
(including sales letters, price change
letters, Purchasing letters, Materials
Control Dept. letters, Service Managers
letters, Administrative Control letters,
Executive circular letters, distribution
and Order Dept. letters, Accounting letters.
- C-33 Miscellaneous - Alexandria, Egypt 1948
-
- C-34 Miscellaneous - Amsterdam 1948 4
- C-35 Miscellaneous - Antwerp 1948
- C-36 Miscellaneous - Barcelona 1948
- C-37 Miscellaneous - Bologna 1948
- C-38 Miscellaneous - Brazil (Empty)
- C-39 Miscellaneous - Bucharest 1948
- C-40 Miscellaneous - Buenos Aires 1948
- C-41 Miscellaneous - Cologne 1948
- C-42 Miscellaneous - Copenhagen 1948
- C-43 Miscellaneous - Cork 1948
- C-44 Miscellaneous - Cristobal (Empty)

C-45	Miscellaneous - Dagenham 1947-48 including blueprint for clutch disc torsion dampener spring and fatigue test of spring.	4 cont.
C-46	Miscellaneous - Equipment (Empty)	
C-47	Miscellaneous - Havana (Empty)	
C-48	Miscellaneous - Helsingfors (Empty)	
C-49	Miscellaneous - Lisbon 1948	
C-50	Miscellaneous - Manchester (Empty)	
C-51	Miscellaneous - Manila (Empty)	
C-52	Miscellaneous - Mexico City 1948 including copy of contract with Constructora Tecnica S.A. for architectural services in connection with Mexico City Plant expansion (Aug. 6, 1948); Plant expansion program data; production schedules.	
C-53	Miscellaneous - Montevideo (Empty)	
C-54	Poissy 1948 including color chart specs for interior and exterior materials, colors & finishes for 8M Mercury 1949 model; Van Dyke & released data, operation data for manufacture of powdered iron alloy pump gear.	
C-54a	Tractor	
C-55	Miscellaneous - Santiago 1948 remodeling & relocation of production & materials control managers' offices, etc.	
C-56	Miscellaneous - Sao Paulo 1948 re new Brazilian Plant project; production of 1949 Lincolns & Mercurys; location of service stock department, etc.	
C-57	Miscellaneous - Shanghai (Empty)	
C-58	Miscellaneous - Stockholm - 1948	
C-59	Miscellaneous - Yokohama - 1948	
C-60	Organization Charts - 1948 (International Div. Organization)	
C-61	Personnel including Mfg. & Assembly	5
C-62	Personnel - Mexico City	
C-63	Personnel - Poissy	
C-64	Personnel - Sao Paulo	
C-65	Prices	
C-66	Procedures	
C-66A	Project registers	6
C-67	Purchase Notices - Miscellaneous	
C-67a	Local purchases	
C-68	Purchase Notices - Amsterdam	
C-69	Purchase Notices - Antwerp	
C-70	Purchase Notices - Buenos Aires	

C-71	Purchase Notices - Copenhagen	7
C-72	Purchase Notices - Cork	
C-73	Purchase Notices - Dagenham	
C-73a	Purchase Notices - Helsingfors	
C-74	Purchase Notices - Mexico City	

C-75	Purchase Notices - Poissy	8
C-76	Purchase Notices - Santiago	
C-77	Purchase Notices - Sao Paulo	

C-78	Purchase Notices - Stockholm	9
C-79	Quotations (Empty)	
C-80	Departmental Communication Register	

#1	-	#199	1948
200	-	399	1948
400	-	599	1948

#600	-	799	1948	10
800	-	999	1948	
1000	-	1199	1948	
1200	-	1400	1948	
1401	-	1600	1948	

#1601	-	1800	1948	11
1801	-	2000	1948	

C-81	Register N7	1948 including	
	#1	-	#199 1948
	200	-	399 1948
	400	-	599 1948
	600	-	799 1948

#800	-	999	1948	12
1000	-	1199	1948	
1200	-	1399	1948	
1400	-	1599	1948	
1600	-	1799	1948	

#1801	-	2000	1948	13
2001	-	2200	1948	
2201	-	2400	1948	
2401	-	2600	1948	
2601	-	2800	1948	

C-81	Register N-7 (cont)	13 cont.
	#2801 - 3000 1948	
	3001 - 3200 1948	
	3201 - 3400 1948	
C-82	Sales Survey (Empty)	14
C-83	Sales Information	
C-84	Missing	
C-85	Shipping Instructions	
C-86	Stock share breakdown (empty)	
C-87	Telegrams & Cables	
	Telegrams & Cables	15
C-87a	Training programs - 1948	16
C-88	Work Orders	
	(No numbers on folders below:)	
	Paint specifications	
	Operation & specification sheets	
	Inches to millimeter conversions	
	Generator test curves	
	K.D. condition of station wagon	
	Push rod steel	
	Valve spring operations sheets	
	Steel applications	
	Piston Frange blueprints	
	Recap - French Ford machines	
A	Manufacturing & machines	
A-1	List of all machines actually available	
A-2	List of parts manufactured in Poissy and parts we intend to make in future 1945	
A-3	\$1,000,000 machinery purchased through mission (empty)	
A-4	List of machines for apprenticeship school and unskilled labourers reeducation school	
A-5	List \$500,000 suggestions proposed.	
	Dossier Machines	
C	List of machines purchased locally by Ford SAF	
	Director of supply	
	(organization chart and functional responsibilities of Director of Supply, International Division 1948	
	Director of Manufacturing & Assembly	
	(responsibilities & organization - Director of Mfg. & Assembly - International Div.) 1948	

C

(cont)

16 cont.

Summary of Latin American & Far Eastern
Managers' Monthly Letters, 4th quarter,
1947. (includes Buenos Aires, Cristobal,
Havana, Manila, Mexico, Montevideo, Santiago,
Sao Paulo, and Shanghai)
Director of Finance
(Organization and functions, Director of
Finance, Int. Div.) 1948
General Sales Manager
(Organization and functions, Gen. Sales
Manager, Int. Div.) 1948
Ford S.A.F. General Summary of position with
recommendations (by G. K. Howard) 11/1948.

January 16, 1953